

CALLED MEETING/EXECUTIVE SESSION

Peach County Board of Commissioners
4:30 p.m., Tuesday, November 6, 2018

The Peach County Board of Commissioners held a Called Meeting at 4:30 p.m., Tuesday, November 6, 2018, in Commission Chambers at 213 Persons Street, Fort Valley, Georgia, with all members in attendance. The purpose of the Called Meeting was to hold an Executive Session concerning a Personnel Matter. Chairman Moseley called the meeting to order.

Commissioner Yoder moved to go into an Executive Session at 4:32 p.m. to discuss a Personnel Matter. Commissioner Lewis seconded the motion. Motion carried unanimously.

--EXECUTIVE SESSION--


Commissioner Yoder moved to terminate Executive Session at 5:02 p.m. Commissioner Hill seconded the motion, and the motion carried unanimously.

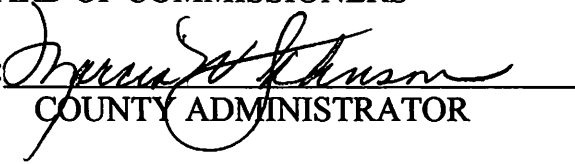
Commissioner Lewis moved to close the application process to fill the County Administrator position. Commissioner Hill seconded the motion. Motion carried unanimously.

Commissioner Lewis moved to announce that Ms. Michaela Jones has been named as the sole finalist to fill the position of County Administrator and for the Board to meet again in fourteen (14) days to formally vote on this appointment. Commissioner Yoder seconded the motion. Motion carried unanimously.

There being no further business to come before the Board at this Called Meeting on this date, Commissioner Hill moved to adjourn at 5:04 p.m. Commissioner Yoder seconded the motion, and the motion carried unanimously.

Meeting adjourned.

November 13, 2018
APPROVED: 
CHAIRMAN

PEACH COUNTY
BOARD OF COMMISSIONERS
BY: 
COUNTY ADMINISTRATOR

STATE OF GEORGIA
COUNTY OF PEACH

AFFIDAVIT OF CHAIRMAN

Martin H. Moseley, Jr., Chairman of the Peach County Board of Commissioners, being duly sworn, states under oath that the following is true and accurate to the best of his knowledge and belief.

The Peach County Board of Commissioners met in a duly advertised meeting at 4:30 p.m., Tuesday, November 6, 2018.

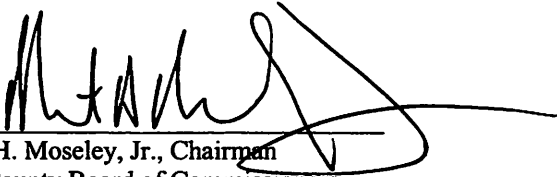
During such meeting, the Board voted to go into closed session.

The Executive Session was called to order at 4:32 p.m.

The subject matter of the closed portion of the meeting was devoted to the following matter(s) within the exceptions provided in the open meetings law:

- (1) Discussion or deliberation on the appointment, employment, compensation, hiring, disciplinary action or dismissal, or periodic evaluation or rating of a county officer or employee as provided in O.C.G.A. §50-14-3(6).

This 13th day of November, 2018.


Martin H. Moseley, Jr., Chairman
Peach County Board of Commissioners

Sworn to and subscribed before me this 13th day of November, 2018.


Notary Public
My Commission Expires June 30, 2019

MONTHLY WORK SESSION
Peach County Board of Commissioners
5:00 p.m., Tuesday, November 6, 2018

The Peach County Board of Commissioners had scheduled their monthly Work Session for 5:00 p.m., Tuesday, November 6, 2018, in Commission Chambers at 213 Persons Street, Fort Valley, Georgia, with all Commissioners in attendance. The Called Meeting scheduled for 4:30 p.m. ran long, and Chairman Moseley was not able to call the Work Session to order until 5:07 p.m. The purpose of the work session was to discuss topics being considered for the regular monthly meeting to be held on November 13, 2018, as follows:

1. Beverly Delton – Sewer, Street Lights, and Transit Discussion
2. Kimberly Lowe – MGRC – Peach County Service Delivery Strategy
3. Sara Dusenberry – MGRC – CDBG Grant Required Paperwork
4. Energy Systems Group – Support Services Agreement
5. GA State Properties Commission
 - a. Proposal for Parking at DFCS
 - b. WFDC Agreement
6. Janet Smith – Purchasing Manager – VOIP Telephone System
7. Alfonzo Ford – EMS Director – Request to Change EMS Temporary Personnel Pay Rates
8. Michelle Douglas – Human Resources Manager
 - a. Vice Chairman Smith – Retirement Plan Amendment – Lump Sum Death Benefit
 - b. Consideration of Additional Early Retirement Options
9. Brian Madison – Chief Appraiser – Request for Budget Amendment for Legal Expenses
10. Wayne Smith – Public Works Director – Budget Amendment Dilapidated Housing Removal
11. Michaela Jones – Assistant Finance Director
 - a. Budget Amendments/Transfers:
 - i. Public Works – New Truck for Director
 - ii. Engineering Services/Public Works/Roads
 - b. FY2019 BOC Approved Wireless Communications & Vehicle Assignments (Amended)
 - c. School Resource Officer Agreement Renewal
 - d. Acceptance of Credit Card Payments – Payment Service Network
 - e. Continuous Disclosure Resolution – Development Authority Bond Issue
 - f. Bank Account for CDBG
12. Paul Schwindler – County Engineer
 - a. DOT Lighting Project
 - b. Approval of Swapping FY15 LMIG Projects with FY18 LMIG Projects
 - c. Approval of Change Order #1 for RFQ 18-034 to include LMIG 18 Paving Projects
 - d. Housers Mill MSWLF Notice of Deficiency
 - e. LMIG 19 Project Recommendation
13. Youth Commission Account
14. Additional Items to be Placed on Regular Meeting Agenda
 - a. Announcements & Updates – Health Department CDBG Grand Award
 - b. Old Business
 - i. Inspections Agreement – City of Byron
 - ii. 5311 Grant Application for 2020
 - c. New Business (None)
 - d. Executive Session
 - i. Property Acquisition #1
 - ii. Property Acquisition #2
15. Setting Meeting Agenda & Consent Agenda for Regular Meeting on November 13, 2018

The work session adjourned at 8:31p.m.


COUNTY ADMINISTRATOR

11-9-2018
Date

**PEACH COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING NOVEMBER 13, 2018**

The Peach County Board of Commissioners held its regular monthly meeting at 6:00 p.m., Tuesday, November 13, 2018, in Commission Chambers at 213 Persons Street, Fort Valley, Georgia, with all members except Vice Chairman Smith in attendance. Chairman Moseley called the meeting to order, and Commissioner Lewis opened the meeting with prayer. Chairman Moseley led the Pledge of Allegiance to the Flag and welcomed those present.

CONSENT AGENDA – November 13, 2018:

1. **Energy Systems Group – Support Services Agreement:** Michaela Jones, Assistant Finance Director, advised that Energy Systems Group (ESG) has submitted an invoice in the amount of \$15,450.00 to continue year two (2) of the energy services guarantee reporting as included in the Support Services Agreement approved January 29, 2016. Paul Schwindler, County Engineer, has recommended that the Board approve this invoice to help ensure that Peach County continues to receive the energy savings report as well as the energy savings guarantee that will continue during the term of the Agreement.

ACTION REQUESTED: To approve the invoice from Energy Systems Group as presented by Michaela Jones, Assistant Finance Director, in the amount of \$15,450.00 to continue year two (2) of the energy services guarantee reporting and the energy savings guarantee.

2. **Request to Change EMS Classifications for Temporary Positions:** Alfonzo Ford, EMS Director, has advised that there have been several changes in the scope of practice as well as new and eliminated levels of training in the State of Georgia to reflect the national standard of EMS personnel. The new levels of certification reflecting the national scope are: EMT (Basic Level), A-EMT (Advanced Level), and Paramedic. The State of Georgia no longer trains EMT-I (Intermediate) or Cardiac Technician (CT), but the State will recognize them for recertification at that level. In order for the pay scale and classification of Temporary Employees to reflect the scope of proactive and approved procedures at the specific levels of certification in Georgia, Mr. Ford has recommended that Temporary EMS positions be classified, as follows:

CLASSIFICATION	INCLUDES	PAY LEVEL	PAY STEP	FY19 RATE
EMT	EMT & EMT-I (INTERMEDIATE)	14S	1- PROBATION	\$ 14.60
A-EMT (ADVANCED)	A-EMT & CT (CARDIAC TECHNICIAN)	16S	1- PROBATION	\$ 15.89
PARAMEDIC	PARAMEDIC	17S	1- PROBATION	\$ 16.54

ACTION REQUESTED: To approve the recommendation from Alfonzo Ford, EMS Director, to classify Temporary EMS positions as EMT (Basic Level), A-EMT (Advanced), and Paramedic to reflect the National Standard of EMS Personnel to be paid at the probationary step for the pay levels as presented and to be effective with the first day of the next pay cycle, November 15, 2018.

3. **FY2019 Approved Wireless Communications & Vehicle Assignments:** Michaela Jones, Assistant Finance Director, has presented proposed amendments to the FY2019 BOC Approved Wireless Communications and FY2019 BOC Approved Vehicle Assignment documents for Board approval. Ms. Jones advised that the amendments reflect an additional wireless data phone and vehicle to be assigned to Public Works since the current wireless data phone and vehicle being used by Paul Schwindler, County Engineer, are being transferred to the new Department of Engineering Services.

ACTION REQUESTED: To approve the amended FY2019 BOC Approved Wireless Communications and FY2019 BOC Approved Vehicle Assignment documents as presented and to authorize the Chairman to sign the documents on behalf of the Board of Commissioners. *(A copy of the approved wireless and vehicle documents are attached to Page 475, Minutes Book K, for future reference.)*

4. **SRO Agreement with the Peach County Board of Education:** Michaela Jones, Assistant Finance Director, has presented the Agreement between the Board of Commissioners and the Peach County Board of Education for Fiscal Year 2019 for the School Resource Officer reimbursements to Peach County. Pay rates and costs of benefits have been amended from the previous agreement to reflect approved changes in the County's FY2019 Budget.

ACTION REQUESTED: To approve the renewal of the SRO Agreement with the Board of Education for FY2019, and to authorize the Chairman to sign the Agreement on behalf of the Board of Commissioners. *(A copy of said Agreement is attached to Page 474, Minutes Book K, for future reference.)*

5. **Request for Budget Amendment – Tax Assessors:** Brian Madison, Chief Appraiser, has requested the following budget amendment to appropriate funding to cover legal expenses to file an appeal in the Peach County Superior Court regarding a Board of Equalization decision:

Budget Amendment – General Fund 100 – FY2019 - Assessors

100.5.1599.57.9000	From:	Contingency	\$ 2,000
100.5.1550.52.1220	To:	Legal Services	\$ 2,000

ACTION REQUESTED: To approve the above stated budget amendment as requested by Brian Madison, Chief Appraiser.

6. **Request for Budget Amendment – Removal of Three (3) Dilapidated Houses:** Wayne Smith, Public Works Director, has requested the following budget amendment to appropriate funding for the removal of three (3) dilapidated houses, as follows:

Budget Amendment – General Fund 100 – FY2019 – Roadways & Walkways

100.5.1599.57.9000	From:	Contingency	\$ 7,500
100.5.4220.52.3970	To:	Dilapidated Housing Removal	\$ 7,500

ACTION REQUESTED: To approve the above stated budget amendment as requested by Wayne Smith, Public Works Director.

7. **New Vehicle Purchase for Public Works Director:** Michaela Jones, Assistant Finance Director, advised that an appropriation was made in the FY2019 Budget in Fund 326 to purchase a new truck for the Public Works Director. The following state contract quotes were received from Wade Ford, Inc. in Smyrna, Georgia:

2019 F-150 SuperCrew Cab Styleside	\$30,053.88
2019 F-250 SD Crew Cab	\$30,491.91

Mr. Wayne Smith, Public Works Director, has advised that the more powerful 2019 F-250 SD Crew Cab could be used by the department for a greater number of tasks and has asked that the Board consider allowing him to purchase the F-250. If approved, the following budget amendment is needed to allocate additional funding to cover costs for purchasing the new vehicle:

Budget Amendment – 2015 SPLOST Fund 326 – FY2019 - Roadways & Walkways

326.5.1599.57.9000	From:	Contingency	\$ 2,500
326.5.4220.54.2200	To:	Capital –Vehicle	\$ 2,500

ACTION REQUESTED: To approve the state contract quote received from Wade Ford, Inc. in Smyrna, Georgia, to purchase a 2019 F-250 SD Crew Cab in the amount of \$30,491.91 and to approve the above stated budget amendment to cover additional costs for the purchase.

8. **Authorization to Set up New Budget Accounts for Engineering Services:** Michaela Jones, Assistant Finance Director, has presented the following budget amendment request in order to set up accounts for the Department of Engineering Services with funding for an Administrative Technician:

Budget Amendment – General Fund 100 – FY2019 - Engineering Services

100.5.1540.51.2140	From:	Long Term Disability	\$ 13
100.5.1540.51.2200	From:	FICA	\$ 313
100.5.1540.51.2700	From:	Workers' Compensation	\$ 110
100.5.4000.51.1100	From:	Salaries - Regular	\$ 107,355
100.5.4000.52.3700	From:	Education & Training	\$ 2,000
100.5.4220.51.1100	From:	Salaries - Regular	\$ 26,921
100.5.1599.57.9000	From:	Contingency	\$ 31,143
			<u>\$ 167,855</u>
100.5.1540.51.1100	To:	Salaries - Regular	\$ 53
100.5.1540.51.2110	To:	Health Insurance	\$ 10,482
100.5.1540.51.2120	To:	Life Insurance	\$ 69
100.5.1575.51.1100	To:	Salaries - Regular	\$ 130,129
100.5.1575.52.1290	To:	Other Professional Services	\$ 2,000
100.5.1575.52.1320	To:	Motor Vehicle Maintenance	\$ 950
100.5.1575.52.2325	To:	Contracts - Copier/FAX/Shredder	\$ 500
100.5.1575.52.3209	To:	Telephone - Long Distance	\$ 250
100.5.1575.52.3210	To:	Telephone	\$ 400
100.5.1575.52.3211	To:	Cell Phones	\$ 720
100.5.1575.52.3220	To:	Web Subscriptions	\$ 40
100.5.1575.52.3300	To:	Advertising	\$ 500
100.5.1575.52.3600	To:	Dues & Fees	\$ 610
100.5.1575.52.3700	To:	Education & Training	\$ 2,000
100.5.1575.53.1101	To:	Supplies - Office	\$ 500
100.5.1575.53.1110	To:	Uniforms & Clothing	\$ 500
100.5.1575.53.1120	To:	Supplies - Motor Vehicle Maintenance	\$ 400
100.5.1575.53.1270	To:	Energy - Gasoline/Diesel	\$ 800
100.5.1575.53.1780	To:	Supplies - Engineering	\$ 16,952
			<u>\$ 167,855</u>

The Board expressed their desire for the position to begin as a 29 hour per week regular part-time employee rather than a full-time employee to determine if a full-time employee is justified. Marcia W. Johnson, County Administrator, presented the following budget transfer to appropriate funding in overtime to pay for any hours worked in excess of 29 hours per week to be paid in accordance with the Fair Labor Standards Act (FLSA):

<u>Budget Transfer – General Fund 100 – FY2019 - Engineering Services</u>			
100.5.1575.51.1100	From:	Salaries - Regular	\$ 7,000
100.5.1575.51.1300	To:	Salaries - Overtime	\$ 7,000

ACTION REQUESTED: To approve the above stated budget amendment request to set up accounts for the new Department of Engineering Services to include a new 29 hour per week regular part-time Administrative Technician and to approve an additional budget transfer into overtime to pay any hours worked by the Administrative Technician in excess of the regularly scheduled 29 hours per week in accordance with the Fair Labor Standards Act.

9. **Policies and Procedures for Continuing Disclosure – Development Authority Bond Issue:** Michaela Jones, Assistant Finance Director, has presented the Policies and Procedures for Continuing Disclosure according to the Security and Exchange Commission (SEC) rule 15c2-12 for Board consideration and acceptance pursuant to the recent bond obligation entered into on behalf of the Peach County Development Authority.

ACTION REQUESTED: To formally approve and accept the Peach County, Georgia, Policies and Procedures for Continuing Disclosure/SEC Rule 15c2-12 Compliance as presented by Michaela Jones, Assistant Finance Director, and to authorize the Chairman to sign any required documents pursuant to the Board's acceptance on behalf of the Board of Commissioners. *(A copy of said Policies and Procedures is attached to Page 473, Minutes Book K, for future reference.)*

10. **Request to Open a New Bank Account for CDBG Grant - Finance:** Michaela Jones, Assistant Finance Director, has requested to open a non-interest bearing checking account with Synovus for the Health Department CDBG Grant that will only contain CDBG Grant Funds.

ACTION REQUESTED: To authorize Michaela Jones, Assistant Finance Director, to open a non-interest bearing checking account with Synovus for the Health Department CDBG Grant that will only contain CDBG Grant Funds.

11. **Department of Transportation Lighting Project:** Paul Schwindler, County Engineer, has advised that the GA Department of Transportation has notified Peach County that the project development for the Interstate 75 at State Route 49 Lighting Project has begun. The proposed project would consist of the installation of eleven (11) high mast lighting poles at the intersection of I-75 and SR49 in Peach County. Currently, there are no high mast lighting poles on the mainline of I-75 within the limits of the project. The purpose of the lighting installation within the area is to assist in the promotion of commercial growth, and all work will take place within the existing right-of-way. The purpose of the notification letter is one of several methods the GA DOT uses to encourage public participation in this process, and it serves as an invitation for the County to participate as a consulting party in the Section 106 process for this project.

ACTION REQUESTED: To designate Paul Schwindler, County Engineer, as the consulting party to represent Peach County in the Section 106 process for the GA DOT Interstate 75 at State Route 49 Lighting Project, and to authorize that a written notice be directed to Mr. Eric Duff with GA DOT indicating said designation. *(Item removed from Consent Agenda prior to approval and moved to Old Business, Item #5, for further discussion.*

12. **FY2015 and FY2018 LMIG Project Amendment Requests and Change Order #1 – Public Works:** Paul Schwindler, County Engineer, advised as an effort to meet the deadlines imposed for the LMIG Grant, he has proposed amending the FY2015 and FY2018 Projects. LMIG rules require that grant funds be used within three (3) years, and the current deadline for completing projects on the FY2015 LMIG listing is December 31, 2018. Although both projects on the project report for LMIG FY2015 will not be completed by the deadline, the LMIG FY2018 projects can be completed by the deadline if the Board approves a Change Order to the Southwest Sanitary Sewer project contract for road resurfacing. According to Georgia Asphalt, Inc., they can complete paving SWSS-1, Altman Road, and John E. Sullivan Road by the end of December 2018, weather permitting, and have agreed to extend the bid unit prices to include paving Altman Road and John E. Sullivan Road. The original estimated cost and budget for resurfacing Altman Road and John E. Sullivan Road was \$407,427.00. The estimated cost now is \$593,482.92, which is a 31% increase in price due to increased costs of materials. Mr. Schwindler has recommended that the Board make a request to the GA Department of Transportation to switch the projects from the FY2018 LMIG with the projects in the FY2015 LMIG to meet the December 31, 2018, deadline and approve Change Order No. 1 in the amount of \$593,482.92 to add the resurfacing of Altman Road and John E. Sullivan Road to the Southwest Peach Sanitary Sewer Phase 1 road resurfacing project.

ACTION REQUESTED: To approve the recommendation from Paul Schwindler, County Engineer, to approve amending the listings for the FY2015 LMIG and FY2018 LMIG projects by effectively switching the projects and authorize the Chairman to sign a letter to the GA Department of Transportation requesting approval of the change and to approve Change Order #1 in the amount of \$593,482.92 to add the resurfacing of Altman Road and John E. Sullivan Road to the Southwest Peach Sanitary Sewer Phase 1 road resurfacing project being completed by Georgia Asphalt, Inc.

13. **FY2019 LMIG Project Recommendation – Public Works:** Paul Schwindler, County Engineer, advised that the 2019 Local Maintenance & Improvement Grant (LMIG) Project Report is due by January 1, 2019. The 2019 LMIG Funding is \$287,642.07, and Peach County must add a minimum of 30% matching funds (\$86,292.61). Mr.

Schwindler made a proposal to submit the resurfacing of Clopine Lake Road at a total cost of \$641,363.08. As an alternative, Mr. Schwindler also suggested applying the 2019 LMIG funding toward the Taylors Mill Road Culvert Rehabilitation Project.

ACTION REQUESTED: To approve the Taylors Mill Road Culvert Rehabilitation as the project to be submitted for Peach County for the FY2019 LMIG list as presented and to authorize the Chairman to sign the application and other required GA DOT LMIG documents on behalf of the Board of Commissioners.

14. **Youth Commission Account - Fundraiser Acceptance:** April H. Hodges, County Clerk, has advised that the Peach County Youth Commission is hosting a Boston Butt Fundraiser. Funds received from the fundraiser will be used to help pay travel costs for the Youth Commission to attend the ACCG Annual Conference in Savannah. Ms. Hodges has requested that funds received through the fundraiser be formally accepted for the Peach County Youth Commission and to approve a budget amendment to the Youth Commission Account to reflect the funds received.

ACTION REQUESTED: To approve the request from April H. Hodges, County Clerk, to formally accept funds received at the Boston Butt Fundraiser for the Peach County Youth Commission and to approve a budget amendment to the Youth Commission Account to reflect the funds received.

Commissioner Lewis moved to remove Item #11 from the Consent Agenda and place it as Item #5 under Old Business for further discussion as requested by Commissioner Yoder and to approve the remaining Consent Agenda items as presented. Commissioner Yoder seconded the motion. Motion carried unanimously.

AGENDA:

Commissioner Hill moved to approve the Regular Agenda with the following additions: Under Old Business, add Item #5 – Consent Agenda Item #11 Concerning GA DOT Lighting Project; Under Executive Session, add Item #3 – Personnel Matter. Commissioner Yoder seconded the motion. Motion carried unanimously.

MINUTES:

Regular Meeting – October 9, 2018 – Commissioner Lewis moved to approve the minutes as presented. Commissioner Yoder seconded the motion, and the motion carried unanimously.

Called Meeting – October 10, 2018 – Commissioner Hill moved to approve the minutes as presented. Commissioner Yoder seconded the motion, and the motion carried unanimously.

Called Meeting – November 6, 2018 – Commissioner Yoder moved to approve the minutes as presented. Commissioner Lewis seconded the motion, and the motion carried unanimously.

ANNOUNCEMENTS & UPDATES:

Ms. Sara Dusenberry, Middle GA Regional Commission, announced that Peach County has been awarded a Community Development Block Grant to provide a major renovation to the Peach County Health Department facility. The grant is for \$750,000.00, with a \$100,000.00 match from the County and a \$15,000.00 match from the Health Department. Chairman Moseley thanked Ms. Dusenberry for her assistance in obtaining the grant.

Linda Reynolds with the Byron Buzz/Georgia Post introduced her exchange student, Gregor Mumitz, who is a senior at Peach County High School this year. He is from Germany. Ms. Reynolds stated that she also had a Dutch exchange student, but he has already left to go home.

Chairman Moseley also introduced his son, Martin “Trey” Moseley, III, to the Board. Trey was visiting and was attending the meeting with his father.

APPEARANCES: (None)

OLD BUSINESS:

Mr. Jeff Liipfert, County Attorney, advised the Board that he has looked over the agreement with the City of Byron for Peach County Planning & Zoning personnel to perform the building inspections for the City of Byron. He and Attorney Tom Richardson, who is representing the City of Byron, have been discussing an indemnification clause to be included in the agreement, and Mr. Richardson has proposed the addition of the following paragraph, which he feels that the City of Byron will agree to:

"The City will hold the County harmless for any claim the City might have resulting from the work done by the County pursuant to this Agreement and will indemnify the County for any claims brought by third parties arising from the County's work pursuant to this Agreement, unless the claim is based on the sole negligence of the County unmixed with any negligence on the part of the City, in which case the County will indemnify the City and hold the City harmless."

Mr. Liipfert stated he would rather have a complete indemnification from Byron, but this is probably the most the County will get. After further discussion, Commissioner Lewis moved to approve the agreement with the City of Byron for building inspections contingent on attorney approval of the indemnification clause. Commissioner Yoder seconded the motion, and the motion carried unanimously. *(A copy of said Agreement is attached to Page 472, Minutes Book K, for future reference.)*

Ms. Michaela Jones requested that the Board table the 5311 Grant Application for 2020 until the next meeting to gather more information. Commissioner Lewis moved to table the issue to the next meeting. Commissioner Yoder seconded the motion, and the motion carried unanimously.

Ms. Sara Dusenberry, Middle GA Regional Commission, addressed the Board again concerning Peach County's CDBG award, and stated that the grant requires that certain paperwork be completed and submitted to the GA Department of Community Affairs. They have added a Language Access Plan for federally funded grants to have meeting notices in English and Spanish. The Board needs to adopt the resolution including the Language Access Plan pending attorney approval. Commissioner Lewis moved to approve the Language Access plan pending attorney approval. Commissioner Hill seconded the motion, and the motion carried unanimously. Commissioner Lewis moved to adopt a resolution and approve the agreement for the Middle GA Regional Commission to provide administrative services for the grant, and to authorize the Chairman to sign said documents on behalf of the Board of Commissioners pending attorney review. Commissioner Yoder seconded the motion, and the motion carried unanimously. *(Copies of said Language Access Plan, Resolution, and Agreement are attached to Page 471, Minutes Book K, for future reference.)*

Ms. Janet Smith, Purchasing Manager, presented RFB 18-033 for the new VoIP phone system to replace the two (2) current phone systems at the Courthouse and at the Commissioner's Office, which also serves Fire Station 6/EMS Fort Valley Station, and Public Works. Ms. Smith restated the bids from the two (2) companies that were invited to present demos, as follows:

Forerunner Technologies Huntsville, Alabama	\$22,598.06 system price	\$2,317.50 maintenance
Digital Agent Atlanta, Georgia	\$33,201.00 system price	\$1,975.00 maintenance

Mr. Rich Bennett, IT Manager, advised the Board that going to Session Initiation Protocol (SIP) proposed by Digital Agent would move the County from receiving phone service through more expensive copper lines to receiving phone service over the internet (IP). The telephone company has been raising the rates on the hard line telephones to move customers from the copper lines that are very expensive for the phone company to maintain. The monthly fees for the hard line phone lines are \$2,000.00 per month, compared to the monthly cost of only \$375.00 for the SIP lines, producing a savings of \$1,625.00 per month, and they have found three (3) hard lines than can be eliminated altogether. The concern, however, is that when the internet goes out, the phones will also go out, but Mr. Bennett has advised that our internet service is good, and we rarely have outages. Also, Mr. Bennett advised that approximately fourteen (14) fax lines can be eliminated and converted to Cloud faxes, which would eliminate an additional \$1,327.00 per month. Therefore, Mr. Bennett recommended going with Digital Agent out of Atlanta, Georgia, in the amount of \$33,201.00.

Ms. Smith recommended going with the low bidder, Forerunner Technologies, in the amount of \$22,598.06. The reason for her recommendation was because their proposal includes a dual system, meaning that if one system fails (internet), the other system (telephone) will remain operational. She has advised that if both systems go down at the same time, most administrative personnel will be unable to continue operations. Forerunner has advised that they would assist in finding another carrier for the County's phone service to reduce the monthly charges. She has also advised that the Forerunner system appeared to be more user friendly.

After further discussion, Commissioner Lewis advised that he felt the County would be better served to move forward with purchasing the newer technology rather than investing funds in a system that may be phased out in the future. Therefore, Commissioner Lewis moved to approve the bid from Digital

Agent out of Atlanta, Georgia, in the amount of \$33,201.00 as quoted. Commissioner Yoder seconded the motion, and the motion carried unanimously.

Commissioner Yoder addressed Item #11 from the Consent Agenda concerning the GA Department of Transportation Lighting Project, consisting of the installation of eleven (11) high mast lighting poles at the intersection of I-75 and SR49 in Peach County. Commissioner Yoder advised that he wanted Tiffany Peavy included as a consulting party along with Paul Schwindler, County Engineer, in the Section 106 process since the entire project falls within the City of Byron. Marcia Johnson advised that the letter to the GA Department of Transportation advising that Mr. Schwindler would be the consulting party for Peach County would also include a request that the City of Byron receive an invitation to name a consulting party to serve on behalf of the City of Byron. This would allow the City of Byron to make the appointment and would require that this person report to the Mayor and Council on any issues or concerns that may arise. Commissioner Lewis moved to provide written notification to the GA DOT advising that Paul Schwindler has been appointed to serve as Peach County's consulting party in the Section 106 process for the GA DOT Lighting Project and to include a request in the written notification that the City of Byron be issued an invitation to also name a consulting party to serve on its behalf. Commissioner Yoder seconded the motion, and the motion carried unanimously.

NEW BUSINESS:

Mr. Jeff Doles, Fire Chief, advised the Board that they had gotten on the list with Flint Energies to receive a used truck when one became available. He got a call from Bob Ray, CEO of Flint Energies, advising that they have a 2006 1 ton 4x4 Chevrolet diesel truck that they are willing to donate to Peach County for use as a brush truck. The Fire Department has a tool body that can be installed on the truck. If accepted by the Board of Commissioners, Mr. Ray will take it to the Flint Board and ask them to donate the truck to Peach County. The cost to convert the truck for Peach County use and to install lights is approximately \$3,000.00. If approved, the Fire Department will turn in the 1984 truck to be declared as surplus for disposal. Commissioner Lewis moved to accept the truck if donated. Commissioner Yoder seconded the motion, and the motion carried unanimously.

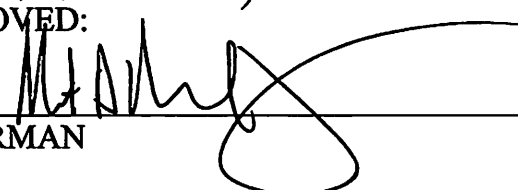
Commissioner Hill moved to go into an Executive Session at 6:39 p.m. to discuss two (2) Property Acquisition matters and one (1) Personnel Matter. Commissioner Yoder seconded the motion. Motion carried unanimously.

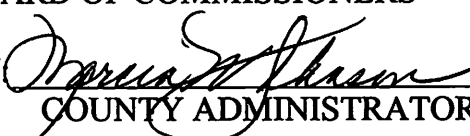
--EXECUTIVE SESSION--

Commissioner Hill moved to terminate Executive Session at 7:12 p.m. Commissioner Lewis seconded the motion, and the motion carried unanimously.

There being no further business to come before the Board at this Regular Meeting on this date, Commissioner Lewis moved to adjourn at 7:14 p.m. Commissioner Hill seconded the motion, and the motion carried unanimously.

Meeting adjourned.

December 12, 2018
APPROVED:

CHAIRMAN

PEACH COUNTY
BOARD OF COMMISSIONERS
BY 
COUNTY ADMINISTRATOR

STATE OF GEORGIA
COUNTY OF PEACH

AFFIDAVIT OF CHAIRMAN

Martin H. Moseley, Jr., Chairman of the Peach County Board of Commissioners, being duly sworn, states under oath that the following is true and accurate to the best of his knowledge and belief.

The Peach County Board of Commissioners met in a duly advertised meeting at 6:00 p.m., Tuesday, November 13, 2018.

During such meeting, the Board voted to go into closed session.


The Executive Session was called to order at 6:39 p.m.

The subject matter of the closed portion of the meeting was devoted to the following matter(s) within the exceptions provided in the open meetings law:

(1) Discussion of the future acquisition of real estate as provided by O.C.G.A. §50-14-3(4);

(2) Discussion or deliberation on the appointment, employment, compensation, hiring, disciplinary action or dismissal, or periodic evaluation or rating of a county officer or employee as provided in O.C.G.A. §50-14-3(6).

This 12th day of December, 2018.


Martin H. Moseley, Jr., Chairman
Peach County Board of Commissioners

Sworn to and subscribed before me this 12th day of December, 2018.


Notary Public
My Commission Expires June 30, 2019

CALLED MEETING/EXECUTIVE SESSION
Peach County Board of Commissioners
4:00 p.m., Monday, November 26, 2018

The Peach County Board of Commissioners held a Called Meeting at 4:00 p.m., Monday, November 26, 2018, in Commission Chambers at 213 Persons Street, Fort Valley, Georgia, with all members in attendance. Chairman Moseley called the meeting to order.

Commissioner Yoder moved to go into an Executive Session at 4:01 p.m. to discuss three (3) Personnel Matters. Commissioner Lewis seconded the motion. Motion carried unanimously.

--EXECUTIVE SESSION--

Commissioner Hill moved to terminate Executive Session at 4:58 p.m. Commissioner Yoder seconded the motion, and the motion carried unanimously.

Commissioner Lewis moved to formally appoint Ms. Michaela Jones as the new County Administrator, to be paid at pay level and step 30-5(D) with an hourly rate of \$39.66 effective with the beginning of the next pay cycle on November 29, 2018, and to move forward with preparing a four (4) year employment agreement with Ms. Jones using the agreement previously used for Marcia Johnson as a template, to be formally approved by the Board at a later date after being reviewed by the County Attorney. Commissioner Hill seconded the motion. Motion carried unanimously.

Commissioner Lewis moved to reclassify Ms. April Hodges from County Clerk to Assistant County Administrator/County Clerk, to be paid at pay level and step 26-2(A) with an hourly rate of \$29.87 effective with the beginning of the next pay cycle on November 29, 2018.

Commissioner Lewis moved to approve the proposal as presented by Marcia Johnson, County Administrator, to approve the timing for her final annual leave payout and to provide administrative consulting assistance, as follows:

1. *To approve that Marcia Johnson's final annual leave payout for the maximum of 240 hours be paid during the week of December 17, 2018, to ensure that the check is dated in 2018. Final accruals to her annual and sick leave balances will be made following the payroll ending December 26, 2018.*
2. *To approve Marcia Johnson converting to part-time status effective January 2, 2019, through February 28, 2019, to work up to 20 hours per week to serve as an administrative consultant, and that any remaining annual leave hours can be applied, if needed, to make up the required 20 hours per week.*

Commissioner Hill seconded the motion. Motion carried unanimously.

Michaela Jones approached the Board and thanked them for the confidence they have placed in her by naming her as the new County Administrator. Ms. Jones asked that she be allowed to begin the process to become a Certified Public Manager. The classes occur over a one (1) year period, and the next course begins in December 2018. The tuition to take the Certified Public Manager Course is \$3,500.00.

Vice Chairman Smith stated that he felt it was important that Ms. April Hodges also begin the coursework to become a Georgia Certified Finance Officer. The Board held a general discussion about whether Ms. Hodges should also attend the Certified Public Manager course. Marcia Johnson advised that Ms. Hodges would probably get more out of the Certified Public Manager Course if she has already

completed the Certified Georgia Finance Officer coursework since so much of the public manager coursework assumes that you already have the government finance skills. In addition, if both Ms. Jones and Ms. Hodges attended the Certified Public Manager course, they would both be out of the office for extended periods of time over the next year, which would place a significant hardship on the office staff.

Commissioner Lewis moved to approve the request made by Ms. Michaela Jones to attend the Certified Public Manager course beginning in December 2018 at a cost of \$3,500.00, and to approve that Ms. April Hodges begin coursework to become a Georgia Certified Finance Officer. Commissioner Yoder seconded the motion. Motion carried unanimously.

Marcia Johnson, County Administrator, advised that the Board needs to formally approve the contract with Carter Watkins Associates to provide the architectural work for the CDBG Health Department Renovation project, pending County Attorney review of the contract. Commissioner Lewis moved to approve the contract with Carter Watkins Associates for the CDBG architectural work as requested contingent on review by the County Attorney. Vice Chairman Smith seconded the motion. Motion carried unanimously.


Chairman Moseley advised that he had been approached by Ms. Adrienne Ray, Elections Supervisor, who has requested that the Board extend its previous approval to allow her regular part-time Elections & Registration Assistant to work beyond the twenty-nine (29) hours per week to assist with extra work needed in conducting the runoff election on December 4, 2018. Commissioner Hill moved to extend the previous approval to allow the regular part-time Elections & Registration Assistant to work beyond the twenty-nine (29) hours per week through December 7, 2018. Commissioner Lewis seconded the motion. Motion carried unanimously.

Commissioner Yoder addressed the Board and asked if the Board still intended to meet with Wayne Smith, the new Public Works Director, and Paul Schwindler, County Engineer, to help them better understand the division between the two positions and to clarify each position's area of responsibility. After a brief discussion, Chairman Moseley suggested that he and Commissioner Yoder meet with Mr. Smith and Mr. Schwindler to discuss this and to get their input and thoughts on the most efficient way to divide the two departments.

There being no further business to come before the Board at this Called Meeting on this date, Commissioner Lewis moved to adjourn at 5:17 p.m. Commissioner Hill seconded the motion, and the motion carried unanimously.

Meeting adjourned.

December 12, 2018
APPROVED:


CHAIRMAN

PEACH COUNTY
BOARD OF COMMISSIONERS

BY: 
COUNTY ADMINISTRATOR

STATE OF GEORGIA
COUNTY OF PEACH

AFFIDAVIT OF CHAIRMAN

Martin H. Moseley, Jr., Chairman of the Peach County Board of Commissioners, being duly sworn, states under oath that the following is true and accurate to the best of his knowledge and belief.

The Peach County Board of Commissioners met in a duly advertised meeting at 4:00 p.m., Monday, November 26, 2018.


During such meeting, the Board voted to go into closed session.

The Executive Session was called to order at 4:01 p.m.

The subject matter of the closed portion of the meeting was devoted to the following matter(s) within the exceptions provided in the open meetings law:

- (1) Discussion or deliberation on the appointment, employment, compensation, hiring, disciplinary action or dismissal, or periodic evaluation or rating of a county officer or employee as provided in O.C.G.A. §50-14-3(6).

This 12th day of December, 2018.


Martin H. Moseley, Jr., Chairman
Peach County Board of Commissioners

Sworn to and subscribed before me this 12th day of December, 2018.


Notary Public
My Commission Expires June 30, 2019

**INTERGOVERNMENTAL MEETING
Peach County Board of Commissioners
9:30 a.m., Thursday, November 29, 2018**

The Peach County Board of Commissioners hosted an Intergovernmental Meeting at 9:30 a.m., Thursday, November 29, 2018, in Commission Chambers at 213 Persons Street, Fort Valley, Georgia, with all Commissioners except Commissioner Hill and Vice Chairman Smith in attendance. Also in attendance were Representative Patty Bentley, Representative Robert Dickey, Senator John Kennedy, and representatives from the City of Fort Valley, City of Byron, the Peach County Board of Education, the Fort Valley Utility Commission, the Peach County Development Authority, and various public safety heads and department heads.

Representatives from Peach County in attendance included the following:

COMMISSIONERS' OFFICE:

Marcia Johnson, Outgoing County Administrator	Michaela Jones, Incoming County Administrator
April Hodges, Assistant County Administrator	Michelle Douglas, Human Resources Manager
Rich Bennett, IT Manager	

OTHER COUNTY OFFICES:

Jeff Doles, Fire Chief/EMA Director	Paul Schwindler, County Engineer
Angela Tharpe, E911 Director	Wayne Smith, Public Works Director
Layne Womick, Assistant E911 Director	LaTonia Ages, Juvenile Court Administrator
Adrienne Ray, Elections Supervisor	Jessica Patenaude, Juvenile Court Senior Clerk
Alfonzo Ford, EMS Director	Leah Morris, Chief Magistrate Clerk
Kim Wilson, Probate Judge	Terry Deese, Sheriff
Kerry Rooks, Coroner	Brian Madison, Chief Appraiser
David Parrish, Recreation Director	T'Umbia Ashmon, Assistant Chief Appraiser
Jann Culpepper, Clean Community Director	

Chairman Moseley called the meeting to order, and Commissioner Lewis opened with prayer.

The purpose of the luncheon was to discuss matters of mutual concern, which included:

City of Fort Valley – Mayor Williams

- Introduction of Interim City Administrator Carter Crawford
- Invitation to City of Fort Valley Christmas Party scheduled for December 6, 2018
- City of Fort Valley Beautification Award to be Received December 6, 2018
- Working on Revision to City Charter
- Safety Concerns About the Ever Increasing Train Congestion in Fort Valley

City of Byron – Mayor Pro Tem Michael Chidester

- Service Delivery Strategy – Water & Sewer Service Agreement – Need to Complete the Negotiation Process and Get Service Delivery Strategy Completed.
- Local Option Sales Tax Distribution – Wants Byron to Be a Required Signer for the Distribution

Peach County Board of Education – Dr. Lionel Brown, School Superintendent

- Need for Additional Counselors and Funding Resources for Mental Health and Drug Related Issues
- Pay Raises for Teachers
- Funding for Dual Enrollment

General Discussion Topics

- Lack of Appropriate Mental Health & Substance Abuse/Prevention Services
 - Public Safety Task Force to Address Mental Health Issues in Law Enforcement
 - Addressing Homeless Population and Recognizing Connection to Mental Health and Substance Abuse Issues
- Boards of Equalization – Required Training Needs to be Provided On-Line to Promote a Greater Willingness in Citizens to Serve

The meeting concluded at 11:17 a.m. and was followed by a catered lunch.


COUNTY ADMINISTRATOR

12-7-2018
Date

MONTHLY WORK SESSION
Peach County Board of Commissioners
5:00 p.m., Tuesday, December 4, 2018

The Peach County Board of Commissioners held their monthly Work Session at 5:00 p.m., Tuesday, December 4, 2018, in Commission Chambers at 213 Persons Street, Fort Valley, Georgia, with all Commissioners in attendance. Chairman Moseley called the Work Session to order. The purpose of the work session was to discuss topics being considered for the regular monthly meeting to be held on December 12, 2018, as follows:

1. Kattie Kendrick – DBHDD – Regional Advisory Council Update
2. David Parrish - Recreation Director – Request to Upgrade Security Lighting at North Peach Park
3. Jimmy Russell - County Marshal – Alcohol License Renewals
4. Alfonzo Ford – EMS Director
 - a. Training Funding – Work Source Development
 - b. Education Reimbursement Agreement
5. Rich Bennett – IT Manager
 - a. Contract Renewal – Managed Services
 - b. Budget Amendment – Notebooks
 - c. Budget Amendment - Scanners
6. April Hodges – County Clerk – Request to Change January 2019 Meeting Dates
7. Chairman Moseley – Request to Reschedule December 2018 Regular Meeting Date
8. Michaela Jones – Assistant Finance Director
 - a. NACo Membership
 - b. 5311 Grant Application for 2020
 - c. Verizon Service – Transit Tablets
 - d. Resolution – Senate Bill 371
 - e. FY2018 Retirement Contribution
9. Janet Smith – Purchasing Manager
 - a. Request to Surplus Vehicles
 - b. Amazon Business Account
10. Wayne Smith – Public Works Director – IcoTech Service Renewal Contract
11. Paul Schwindler – County Engineer
 - a. LMIG 19 Application Approval
 - b. Change Floodplain Manager from Public Works Director to Director of Engineering Services
 - c. Stormwater Budget Amendment Requests
 - i. Printing Brochures and Trash Can Stickers - \$900.00 from Contingency
 - ii. Printing Brochures and Door Hangers for Solid Waste - \$850.00 from Contingency
 - d. Request to Bid – Exterior Painting – Thomas Public Library
12. Additional Items to be Placed on Regular Meeting Agenda
 - a. Announcements & Updates
 - i. Introduction of Peach County Youth Commissioners
 - ii. Boy Scout Troup #620 – Retirement of Old American Flags
 - b. Executive Session
 - i. Personnel Matter #1
 - ii. Personnel Matter #2
 - iii. Board Appointment – Planning & Zoning Board
 - iv. Property Acquisition
 - c. Election of Chairman and Vice Chairman for 2019
13. Setting Meeting Agenda & Consent Agenda for Regular Meeting on December 12, 2018

The work session adjourned at 6:27p.m.


COUNTY ADMINISTRATOR

12-7-2018
Date